**

**Sales Meeting Agenda**

INSERT DATE

INSERT LOCATION

1. Welcome
2. Company Updates
3. Sales Contest
4. Marketing Updates
5. Education Opportunities
6. Practical Learning: Grow Your Business Through Client Retention / Exceed Your Client’s Expectations / Mini-Mastermind: Past Buyers Communications Calendar / Monthly Goal Setting
7. Real Estate Trends
8. Old Business
9. New Business
10. Next Meeting: DATE at TIME, LOCATION
11. Adjourn