**

**Sales Meeting Agenda**

INSERT DATE

INSERT LOCATION

1. Welcome
2. Company Updates
3. Pot of Gold Contest
4. Marketing Updates
5. Education Opportunities
   1. Workshop: *Hold an Open House by Design, Not by Accident* DATE at TIME, LOCATION
   2. Insert other real estate classes, events, conferences, etc.
6. Practical Learning: Attracting New Customers / Find Your Real Estate Niche / 5 Tips for Real Estate Prospecting / Monthly Goal Setting
7. Real Estate Trends/Updates
8. Old Business
9. New Business
10. Next Sales Meeting: DATE at TIME, LOCATION
11. Adjourn