**

**Sales Meeting Agenda**

INSERT DATE

INSERT LOCATION

1. Welcome
2. Company Updates
3. Top 10 Contest
4. Marketing Updates
5. Education Opportunities
   1. September Workshop: *FSBO Conversion,* DATE at TIME, LOCATION
   2. Insert other real estate classes, events, conferences, etc.
6. Practical Learning: Monthly Goal Setting / 3 Ways to Market Yourself / Close More Business with Open-Ended Questions / Guest Speaker
7. Real Estate Trends/Updates
8. Old Business
9. New Business
10. Next Sales Meeting: DATE at TIME, LOCATION
11. Adjourn